



# RENTAL APPLICATION

NOTE: Each adult (18 or older) must fill out a separate application

For Office Use Only

Date Received: \_\_\_\_\_

Time Received: \_\_\_\_\_ AM PM

Staff Initials: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

First	Middle	Last	Birth Date	Social Security #	Driver's License #
Any Other Names You've Used In The Past			Home Phone	Cell Phone	
All Other Proposed Occupants			Birth Date	Relationship To Applicant	

## RENTAL/RESIDENCE HISTORY

	Current Residence	Previous Residence	Prior Residence
Street Address			
City			
State & Zip			
Last Rent Amount Paid			
Owner/Manager and Phone Number			
Reason for leaving			
Is/Was rent paid in full?			
Did you give notice?			
Were you asked to move?			
Name(s) in which your utilities are now billed:			
	From/To	From/To	From/To
Dates of Residency			

## EMPLOYMENT HISTORY

	Current Employment	Previous Employment	Prior Employment
Employed By			
Address			
Employer's Phone			
Occupation			
Name of Supervisor			
Monthly Gross Pay			
	From/To	From/To	From/To
Dates of Employment			

## CREDIT HISTORY

	Bank/Institution Name	Balance On Deposit or Balance Owed
Savings Account		
Checking Account		
Savings Account		
Checking Account		

## VEHICLES (Include vehicles belonging to other proposed occupants also)

Make	Model	Color	Year	License Plate

**REFERENCES & EMERGENCY CONTACTS**

	Personal Reference	Personal Reference	Emergency Contact
<b>Name</b>			
<b>Street Address</b>			
<b>City</b>			
<b>State &amp; Zip</b>			
<b>Phone Number</b>			
By signing the application you grant us permission to communicate with all the contacts listed in this section in the event we can't locate you. Furthermore, if you abandon the apartment for any reason then you grant us permission to allow your relative listed above to remove all contents of the dwelling on your behalf.			

**GENERAL INFORMATION**

<b>Have you ever been served a late rent notice?</b>	<b>Do any of the people who would be living in the apartment smoke?</b>	<b>Have you ever been evicted? If so, why?</b>
<b>Have you ever filed for bankruptcy? If so, when?</b>	<b>When would you be able to move in?</b>	<b>Have you ever been convicted of a felony?</b>
<b>Have you ever been convicted of a drug offense?</b>	<b>Have you ever been convicted of a sexual offense?</b>	
<b>Have you had any reoccurring problems with your current apartment or landlord? If yes, please explain:</b>		
<b>Why are you moving from your current address?</b>		
<b>List any verifiable sources and amounts of income you wish to have considered (optional):</b>		
<b>Do you understand and agree to have renter's insurance the entire time you reside at this property and will provide the landlord with proof of continued coverage for entire rental period?</b>		
<b>Have you been a party to a lawsuit in the past? If yes, please explain why:</b>		
<b>We may run a credit check. Is there anything negative we will find that you want to comment on?</b>		
<b>How did you hear about this apartment?</b>	<b>Do you have an e-mail address we can reach you at?</b>	
<b>How many pets do you have? (list Type, Breed, approx. Weight &amp; Age)?</b>		

**Agreement & Authorization Signature**

I believe that the statements I have made are true and correct. I hereby authorize a credit and/or criminal check to be made, verification of information I provided and communication with any and all names listed on this application. I understand that any discrepancy or lack of information may result in the rejection of this application. I understand that this is an application for an apartment and does not constitute a rental or lease agreement in whole or part. Any questions regarding rejected applications must be submitted in writing and accompanied by a self-addressed stamped envelope.

Signature: \_\_\_\_\_

Date: \_\_\_\_\_